

# FORSYTH COUNTY

## BOARD OF COMMISSIONERS

MEETING DATE: June 27, 2016

AGENDA ITEM NUMBER 6-AB&C

**SUBJECT:**

- A. RESOLUTION AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS TO RECEIVE GRANT FUNDS FROM THE WINSTON-SALEM FOUNDATION TO SUPPORT A READING GARDEN AT THE RENOVATED CENTRAL LIBRARY
- B. AMENDMENT TO THE 2011 LIBRARY BOND CAPITAL PROJECTS ORDINANCE
- C. RESOLUTION NAMING A READING GARDEN AT THE FORSYTH COUNTY CENTRAL LIBRARY IN HONOR OF THE WINSTON-SALEM FOUNDATION IN RECOGNITION OF ITS DONATION

(FORSYTH COUNTY PUBLIC LIBRARY)

COUNTY MANAGER'S RECOMMENDATIONS OR COMMENTS: Recommend Approval

**SUMMARY OF INFORMATION:**

On May 31, 2016, The Winston-Salem Foundation awarded the Forsyth County Public Library a grant in the amount of \$52,500 to create a reading garden at the newly renovated Central Library. The grant amount includes \$2,500 for indirect expenses to be used at the County's discretion.

The Winston-Salem Foundation's goal for the Central Library reading garden grant to the County is to achieve the following outcomes:

- 1) The reading garden will align with Winston-Salem's vision as the City of Arts and Innovation. This will be achieved through the incorporation of programming in fresh and re-envisioned public spaces.
- 2) The reading garden will provide a gateway into the Central Library for people of all ages. Native plants, trees, grasses, flowers, and a water feature will provide opportunities for education and lessons in conservation.
- 3) The reading garden will contribute to the beautification and improved community appearance of downtown Winston-Salem.

ATTACHMENTS:  X  YES

NO

SIGNATURE:

*J. Reedley Watts, Jr.*  
COUNTY MANAGER

DATE:

June 22, 2016

**RESOLUTION AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS TO  
RECEIVE GRANT FUNDS FROM THE WINSTON-SALEM FOUNDATION TO  
SUPPORT A READING GARDEN AT THE RENOVATED CENTRAL LIBRARY  
(FORSYTH COUNTY PUBLIC LIBRARY)**

**WHEREAS**, on April 1, 2016, the Forsyth County Public Library applied for a grant totaling \$52,500.00 through The Winston-Salem Foundation to create a reading garden at the newly renovated Central Library; and

**WHEREAS**, on May 31, 2016, The Winston-Salem Foundation awarded a Grant to the Forsyth County Public Library in the amount of \$52,500 to create a reading garden at the newly renovated Central Library;

**NOW, THEREFORE BE IT RESOLVED** that the Forsyth County Board of Commissioners hereby authorizes the Chairman or the County Manager and the Clerk to the Board to execute the necessary documents, on behalf of Forsyth County and its Public Library, to receive the above described grant funds from The Winston-Salem Foundation, subject to a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this the 27<sup>th</sup> day of June, 2016.

**FORSYTH COUNTY, NORTH CAROLINA  
AMENDMENT TO THE  
2011 LIBRARY BOND CAPITAL PROJECTS ORDINANCE**

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FROM: BUDGET & MANAGEMENT

MEETING DATE: June 27, 2016

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**EXPLANATION:**

On May 31, 2016, The Winston-Salem Foundation awarded the Forsyth County Public Library a grant in the amount of \$52,500 to create a reading garden at the newly renovated Central Library. The grant amount includes \$2,500 for indirect expenses to be used at the County's discretion.

The Winston-Salem Foundation's goal for the Central Library reading garden grant to the County is to achieve the following outcomes:

- 1) The reading garden will align with Winston-Salem's vision as the City of Arts and Innovation. This will be achieved through the incorporation of programming in fresh and re-envisioned public spaces.
- 2) The reading garden will provide a gateway into the Central Library for people of all ages. Native plants, trees, grasses, flowers, and a water feature will provide opportunities for education and lessons in conservation.
- 3) The reading garden will contribute to the beautification and improved community appearance of downtown Winston-Salem.

The purpose of this Capital Projects Ordinance amendment is to appropriate the additional \$52,500 in grant funds.

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BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE 2011 LIBRARY BOND CAPITAL PROJECTS ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

INCREASE:	<u>SECTION 1. REVENUES</u>	
	2011 LIBRARY BOND CPO	
	OTHER REVENUES	<u>\$ 52,500.00</u>

INCREASE:	<u>SECTION 2. APPROPRIATIONS</u>	
	2011 LIBRARY BOND CPO	
	CENTRAL LIBRARY PROJECT	<u>\$ 52,500.00</u>

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NATURE OF TRANSACTION:  
 Additional Revenue Available  
 Transfer within Accounts of  
Same fund  
 Other:

APPROVED BY BOARD OF COUNTY  
COMMISSIONERS AND ENTERED ON  
MINUTES DATED \_\_\_\_\_  
AGENDA ITEM NUMBER \_\_\_\_\_

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**RESOLUTION NAMING A READING GARDEN AT THE  
FORSYTH COUNTY CENTRAL LIBRARY  
IN HONOR OF THE WINSTON-SALEM FOUNDATION  
IN RECOGNITION OF ITS DONATION  
(FORSYTH COUNTY PUBLIC LIBRARY)**

**BE IT RESOLVED** that the Forsyth County Board of Commissioners hereby thanks The Winston-Salem Foundation for its donation in the amount of \$52,500 for the creation of a reading garden at the Forsyth County Central Library.

**BE IT FURTHER RESOLVED** by the Forsyth County Board of Commissioners that a reading garden at the Forsyth County Central Library is hereby named in honor of The Winston-Salem Foundation in recognition of its donation.

Adopted this 27<sup>th</sup> day of June 2016.



*To invest in our community by making philanthropy and its benefits available to all.*

May 31, 2016

Elizabeth Skinner  
Forsyth County Public Library  
201 N. Chestnut Street  
Winston-Salem, NC 27101-4120

Dear Ms. Skinner:

I am pleased to inform you that The Winston-Salem Foundation has awarded Forsyth County Public Library a grant of **\$52,500.00 to create a reading garden at the new Central Library. The grant amount includes \$2,500 (5%) for indirect expenses, to be used at the grantee organization's discretion.**

Enclosed are a checklist for grantees and the necessary attachments for interacting with the Foundation about your grant. **In order to request payment, your organization must return a signed and initialed grant contract.** Information on the activities and outcomes of the grant is due at the end of the grant period. The Foundation will mail you a reporting form prior to the due date. Your grant number is **16DIS90646**.

If you have any questions, please call Layla Garms, your contact for this grant, who will be happy to assist you.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrea Hulighan".

Andrea Hulighan  
Director of Grants

The Winston-Salem Foundation  
751 West Fourth Street, Suite 200  
Winston-Salem, NC 27101  
www.wsfoundation.org  
Telephone (336) 725-2382 Fax (336) 727-0581

## GRANT CONTRACT

*The grant to your organization from The Winston-Salem Foundation is for the purpose stated below. The grant is made subject to your acceptance of the terms described herein.*

*To accept the grant, return a signed and initialed copy of this agreement. Keep the other copy for your files.*

**Grantee:** Forsyth County Public Library  
**Purpose:** To create a reading garden at the new Central Library.  
**Grant Number:** 16DIS90646  
**Date Authorized:** May 31, 2016  
**Amount:** \$52,500.00  
**Grant Period Begins:** May 31, 2016  
**Grant Period Ends:** July 31, 2017  
**Grant Results Due:** July 31, 2017  
**Special Conditions:** The grant amount includes \$2,500 (5%) for indirect expenses, to be used at the grantee organization's discretion.

**Initial** \_\_\_\_\_

All grants are made in accordance with current applicable laws and the Internal Revenue Code, as amended.

### 1. GRANT RESULTS REPORTING:

**Grant Results Report:** Prior to the end of the grant period, the Foundation will provide the grantee with a Grant Results Report to use to provide written information about the results of the grant and the progress made on the outcomes listed below. Initialing beside each outcome below indicates the grantee's commitment to work toward achieving these outcomes during the grant period:

- Initial** \_\_\_\_\_ a) Community perception and use of the new Central Library will be positively shifted and aligned with Winston-Salem's vision as the City of Arts and Innovation. This will be achieved through the newly constructed Central Library and incorporation of library programs for all ages utilizing state-of-the-art technology, makerspace concepts, and traditional literature-based programming in fresh, re-envisioned public spaces.
- Initial** \_\_\_\_\_ b) The Reading Garden will provide a gateway into the Central Library for people of all ages. Native plants, trees, grasses, flowers, and a water feature will provide opportunities for education and lessons in conservation.
- Initial** \_\_\_\_\_ c) The Reading Garden will contribute to the beautification and improved community appearance of downtown Winston-Salem.

*Date due: July 31, 2017*

The Foundation may arrange site visits with the grantee to review funded project activities, current and past.

2. **EXPENDITURE OF GRANT FUNDS:** Grant funds provided may be spent only for the purpose stated above, which is approved by The Winston-Salem Foundation Committee. The funded project and its budget may be changed only with the Foundation's prior approval.
  - A. Funds will be disbursed to the grantee upon the Foundation's receipt of this signed agreement; a written request for payment; and, if indicated, the satisfactory compliance with any special conditions.
  - B. Any special conditions which apply to the grant should be met promptly. Adequate evidence of compliance with the conditions will be required before the Foundation releases funds.
  - C. Expenses may not be charged against the grant prior to or after the date of the grant period without prior approval of the Foundation.
  - D. The grantee is responsible for grant funds received and for maintaining adequate supporting records consistent with generally accepted accounting practices.
  - E. Equipment or property purchased with grant funds shall be the property of the grantee organization unless the purpose of the organization changes or it should go out of existence. In either case, the equipment or property reverts to the Foundation.
  
3. **REVERSION OF GRANT FUNDS:** The grantee will return to the Foundation any funds not spent by the close of the grant period.
 

Also, if the Foundation determines that the grantee has breached this agreement, the grant will be canceled and all funds will be promptly returned to the Foundation.
  
4. **COPYRIGHTS:** The Foundation desires the widest possible distribution of any reports, books, or articles resulting from the grant. The Foundation reserves the royalty-free license to use such publications.
  
5. **LIMIT OF COMMITMENT:** Unless otherwise stipulated in writing, the Foundation has no obligation to provide other or additional support to the grantee.

For the Grantee:

\_\_\_\_\_  
 Chief Volunteer Officer  
 (Board)

\_\_\_\_\_  
 Chief Executive Officer  
 (Staff)

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date