

FORSYTH COUNTY

BOARD OF COMMISSIONERS

MEETING DATE: OCTOBER 24, 2016

AGENDA ITEM NUMBER: 5-A&B

SUBJECT: A. RESOLUTION AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS TO RECEIVE GRANT FUNDS FROM THE WINSTON-SALEM FOUNDATION TO SUPPORT THE FORSYTH COUNTY STEPPING UP INITIATIVE PILOT PROJECT

B. AMENDMENT TO THE FY 2016-2017 BUDGET ORDINANCE TO APPROPRIATE THE WINSTON-SALEM FOUNDATION GRANT FUNDS FOR THE FORSYTH COUNTY STEPPING UP INITIATIVE

(COUNTY MANAGER'S OFFICE AND PUBLIC HEALTH DEPARTMENT)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

On July 11, 2016, the Forsyth County Board of Commissioners adopted a resolution authorizing County staff to apply for a Community Grant from The Winston-Salem Foundation to support the Forsyth County Stepping Up Initiative. On September 30, 2016, the County received notification that the grant application was approved for funding in the amount of \$36,363.

This grant will be used to provide programming and operating assistance for the Forsyth County Stepping Up Initiative Project aimed at reducing the number of people with co-occurring mental illnesses and substance abuse in local jails.

The grant will supplement the \$50,000 appropriated in the FY 2017 budget to assist with funding the Stepping Up Initiative Program Manager and Peer Support position plus associated operating costs to implement the Project.

This grant period is from September 30, 2016 through November 30, 2017. The County may apply for an additional year of grant funding in a declining amount if it is making progress toward achieving grant outcomes.

The purpose of this item is to authorize execution of the grant contract with The Winston-Salem Foundation and to appropriate the grant funds into the Public Health Department budget for the Stepping Up Initiative.

ATTACHMENTS: YES NO

SIGNATURE: _____

J. Dudley Abatto, Jr.
COUNTY MANAGER

DATE: October 19, 2016

**RESOLUTION AUTHORIZING EXECUTION OF NECESSARY
DOCUMENTS TO RECEIVE GRANT FUNDS FROM
THE WINSTON-SALEM FOUNDATION TO SUPPORT THE
FORSYTH COUNTY STEPPING UP INITIATIVE PILOT PROJECT
(COUNTY MANAGER'S OFFICE AND PUBLIC HEALTH DEPARTMENT)**

BE IT RESOLVED by the Forsyth County Board of Commissioners that the Chairman or County Manager and the Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, an agreement to receive grant funds in the amount of \$36,363 from The Winston-Salem Foundation to support the Stepping Up Initiative Pilot Project also called the Stepping Up Process to End Recidivism (SUPER) Project, subject to a pre-audit certificate thereon, by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 24th day of October 2016.



To invest in our community by making philanthropy and its benefits available to all.

September 30, 2016

RECEIVED
OCT 03 2016
COUNTY MANAGER'S/
COMMISSIONERS' OFFICE

Ronda Tatum
Forsyth County
201 N. Chestnut Street, Fifth Floor Government Center
Winston-Salem, NC 27101

Dear Ms. Tatum:

I am pleased to inform you that The Winston-Salem Foundation has awarded Forsyth County a grant of \$36,363.00 for the **Stepping Up Process to End Recidivism** project. **Forsyth County may apply for an additional year of funding in a declining amount if it is making progress on grant outcomes.**

Enclosed are a checklist for grantees and the necessary attachments for interacting with the Foundation about your grant. **In order to request payment, your organization must return a signed and initialed grant contract.** Information on the activities and outcomes of the grant is due at the end of the grant period. The Foundation will mail you a reporting form prior to the due date. Your grant number is 16DIS92370.

If you have any questions, please call Layla Garms, your contact for this grant, who will be happy to assist you.

Sincerely,

Andrea Hulighan
Director of Grants

The Winston-Salem Foundation
751 West Fourth Street, Suite 200
Winston-Salem, NC 27101
www.wsfoundation.org
Telephone (336) 725-2382 Fax (336) 727-0581

GRANT CONTRACT

The grant to your organization from The Winston-Salem Foundation is for the purpose stated below. The grant is made subject to your acceptance of the terms described herein.

To accept the grant, return a signed and initialed copy of this agreement. Keep the other copy for your files.

Grantee: Forsyth County
Purpose: For the Stepping Up Process to End Recidivism project.
Grant Number: 16DIS92370
Date Authorized: September 30, 2016
Amount: \$36,363.00
Grant Period Begins: September 30, 2016
Grant Period Ends: November 30, 2017
Grant Results Due: November 30, 2017
Special Condition: Forsyth County may apply for an additional year of funding in a declining amount if it is making progress on grant outcomes.
Initial _____

All grants are made in accordance with current applicable laws and the Internal Revenue Code, as amended.

1. GRANT RESULTS REPORTING:

Grant Results Report: Prior to the end of the grant period, the Foundation will provide the grantee with a Grant Results Report to use to provide written information about the results of the grant and the progress made on the outcomes listed below. Initialing beside each outcome below indicates the grantee's commitment to work toward achieving these outcomes during the grant period:

- Initial _____** a) 100% of SUPER program participants have a discharge plan completed upon release from Detention Center.
- Initial _____** b) 25% of SUPER program participants have been successfully referred to and accepted by Mental Health Court.
- Initial _____** c) 75% of SUPER program participants have graduated after one year of release from the Forsyth County Detention Center and become known as a SUPERWOMAN.
- Initial _____** d) Forsyth County has seen a 75% reduction in recidivism rates among SUPER participants. (Please provide information from the Detention Center jail management records system to demonstrate SUPER recidivism rates.)

Date due: November 30, 2017

The Foundation may arrange site visits with the grantee to review funded project activities, current and past.

2. **EXPENDITURE OF GRANT FUNDS:** Grant funds provided may be spent only for the purpose stated above, which is approved by The Winston-Salem Foundation Committee. The funded project and its budget may be changed only with the Foundation's prior approval.
 - A. Funds will be disbursed to the grantee upon the Foundation's receipt of this signed agreement; a written request for payment; and, if indicated, the satisfactory compliance with any special conditions.
 - B. Any special conditions which apply to the grant should be met promptly. Adequate evidence of compliance with the conditions will be required before the Foundation releases funds.
 - C. Expenses may not be charged against the grant prior to or after the date of the grant period without prior approval of the Foundation.
 - D. The grantee is responsible for grant funds received and for maintaining adequate supporting records consistent with generally accepted accounting practices.
 - E. Equipment or property purchased with grant funds shall be the property of the grantee organization unless the purpose of the organization changes or it should go out of existence. In either case, the equipment or property reverts to the Foundation.

3. **REVERSION OF GRANT FUNDS:** The grantee will return to the Foundation any funds not spent by the close of the grant period.

Also, if the Foundation determines that the grantee has breached this agreement, the grant will be canceled and all funds will be promptly returned to the Foundation.

4. **COPYRIGHTS:** The Foundation desires the widest possible distribution of any reports, books, or articles resulting from the grant. The Foundation reserves the royalty-free license to use such publications.
5. **LIMIT OF COMMITMENT:** Unless otherwise stipulated in writing, the Foundation has no obligation to provide other or additional support to the grantee.

For the Grantee:

 Chief Volunteer Officer
 (Board)

 Chief Executive Officer
 (Staff)

 Print Name

 Print Name

 Title

 Title

 Date

 Date

**FORSYTH COUNTY, NORTH CAROLINA
AMENDMENT TO
2016-2017 BUDGET ORDINANCE**

FROM: BUDGET & MANAGEMENT

MEETING DATE: October 24, 2016

EXPLANATION: On July 11, 2016, the Forsyth County Board of Commissioners adopted a resolution authorizing County staff to apply for a Community Grant from The Winston-Salem Foundation to support the Forsyth County Stepping Up Initiative. On September 30, 2016, the County received notification that the grant application was approved for funding in the amount of \$36,363.

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BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE FY 2016-17 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

INCREASE:	<u>SECTION 1. REVENUES</u>	
	GENERAL FUND	
	OTHER REVENUES (371020-1472)	<u>\$ 36,363.00</u>
INCREASE:	<u>SECTION 2. EXPENDITURES</u>	
	PUBLIC HEALTH (371020-2000,2005,7919)	<u>\$ 36,363.00</u>

NATURE OF TRANSACTION:

Additional Revenue Available

Transfer within Accounts of
Same fund

Other: Appropriation of The Winston-Salem Foundation Grant

APPROVED BY BOARD OF COUNTY
COMMISSIONERS AND ENTERED ON
MINUTES DATED _____
AGENDA ITEM NUMBER _____