

FORSYTH COUNTY

BOARD OF COMMISSIONERS

MEETING DATE: NOVEMBER 28, 2016 AGENDA ITEM NUMBER: 2-A&B

SUBJECT:

- A. RESOLUTION AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS TO RECEIVE GRANT FUNDS FROM THE KATE B. REYNOLDS CHARITABLE TRUST TO SUPPORT THE FORSYTH COUNTY STEPPING UP INITIATIVE PILOT PROJECT**

- B. AMENDMENT TO THE FY 2016-2017 BUDGET ORDINANCE TO APPROPRIATE THE KATE B. REYNOLDS CHARITABLE TRUST GRANT FUNDS FOR THE FORSYTH COUNTY STEPPING UP INITIATIVE PILOT PROJECT**

(COUNTY MANAGER'S OFFICE AND PUBLIC HEALTH DEPARTMENT)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

In July 2016, the Forsyth County Board of Commissioners authorized the County to pursue a Poor and Needy Grant from the Kate B. Reynolds (KBR) Charitable Trust to support the Forsyth County Stepping Up Initiative Pilot Project. On November 4, 2016, the County received notification that the grant application was approved for a twenty-four (24) month period for the requested amount of \$75,000. KBR approved an additional \$7,500 for indirect expenses for a total grant award of \$82,500.

The first year grant payment of \$29,758 (including \$2,700 for indirect expenses) will be made upon request by the County for funding, with the remaining annual payments to be made upon receipt and satisfactory review of previous year expenditure and program reports based on information provided in the grant application.

This grant will supplement \$50,000 of County funds included in the County's FY 2017 budget in addition to a Winston-Salem Foundation grant of \$36,363. All of the funds will be used to hire a Stepping Up Program Manager and part-time Peer Support position and provide programming and operating assistance. These funds will allow the County to implement the "Stepping Up Processes to End Recidivism" (SUPER) Pilot Project. The goal of the SUPER Project is to reduce the number and recidivism of females incarcerated at the Law Enforcement Detention Center with co-occurring mental illness and substance abuse issues.

The purpose of this item is to authorize execution of necessary documents to receive the grant funding and appropriate the grant funds into the Public Health Department budget for the Stepping Up Initiative Pilot Project.

ATTACHMENTS: YES NO

SIGNATURE: J. Audley Watts Jr. /cdh DATE: November 16, 2016
COUNTY MANAGER

**RESOLUTION AUTHORIZING EXECUTION OF NECESSARY
DOCUMENTS TO RECEIVE GRANT FUNDS FROM
THE KATE B. REYNOLDS CHARITABLE TRUST TO SUPPORT THE
FORSYTH COUNTY STEPPING UP INITIATIVE PILOT PROJECT
(COUNTY MANAGER'S OFFICE AND PUBLIC HEALTH DEPARTMENT)**

BE IT RESOLVED by the Forsyth County Board of Commissioners that the Chairman or County Manager and the Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, necessary documents to receive grant funds in the amount of \$82,500 from the Kate B. Reynolds Charitable Trust to support the Stepping Up Initiative Pilot Project also called the “Stepping Up Process to End Recidivism” (SUPER) Project, subject to a pre-audit certificate thereon, by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 28th day of November 2016.

**FORSYTH COUNTY, NORTH CAROLINA
AMENDMENT TO THE
2016-2017 BUDGET ORDINANCE**

FROM: BUDGET & MANAGEMENT

MEETING DATE:

November 28, 2016

EXPLANATION:

On November 4, 2016, the County received notification that the County's application to the Kate B. Reynolds Charitable Trust (KBR) for a Poor & Needy Grant to support the Stepping Up Initiative Pilot Project had been approved. The funding request for \$75,000 for a two-year period was awarded in full. KBR is including an additional \$7,500 for administrative expenses for total approved funding of \$82,500.

The grant will be used to hire a Stepping Up Program Manager and part-time Peer Support position to implement the Stepping Up Initiative Pilot Project, called "Stepping Up Process to End Recidivism" (SUPER) Project.

**BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE
FY 2016-2017 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:**

INCREASE: SECTION 1. REVENUES
 GENERAL FUND
 OTHER REVENUES (371020-1473) \$82,500

INCREASE: SECTION 2. APPROPRIATIONS
 PUBLIC HEALTH \$82,500

NATURE OF TRANSACTION:	APPROVED BY BOARD OF COUNTY
<input checked="" type="checkbox"/> Additional Revenue Available	COMMISSIONERS AND ENTERED ON
<input type="checkbox"/> Transfer within Accounts of	MINUTES DATED _____
Same fund	AGENDA ITEM NUMBER _____
<input checked="" type="checkbox"/> Other: Appropriation of KBR Charitable Trust Grant	

RECEIVED
NOV 04 2016
COUNTY MANAGER'S/
COMMISSIONERS' OFFICE

November 2, 2016

Mr. Dudley Watts, Jr., County Manager
Forsyth County
Forsyth County Commissioners/Manager's Office
201 N. Chestnut Street
5th Floor, Government Center
Winston-Salem, NC 27101

Dear Dudley:

Congratulations. The Corporate Trustee of the Kate B. Reynolds Charitable Trust approved a \$75,000 grant for operating funds to support an integrated mental health, substance abuse and physical health initiative called Stepping Up Process to End Recidivism (SUPER) for female inmates in the Forsyth County prison as described in your application. Additionally, \$7,500 was approved for indirect expenses for a total grant of \$82,500.

The grant will be paid over 24 months. All payments will be subject to the availability of funds.

The first-year payment will be made when you are ready to utilize the funds. Subsequent annual payments will be made upon receipt and satisfactory review of previous-year expenditure and program reports. These reports will be based on the information presented in your application. Appropriate report forms are available through our website.

Your grant number is 2017-006. Please refer to this number in all communication regarding this award.

To accept this grant, your board chair must sign and date the attached acceptance statement and return it to me by November 16, 2016.

We may wish to include your grant award in press releases prior to the publication of our Annual Report. If this is not satisfactory with you, please let us know when you return the acceptance statement. You may publicize the grant in any manner you feel appropriate. Please incorporate the enclosed information about the Trust in your publicity.

We are looking forward to participating in this important program and wish you and your associates much success.

Sincerely,



Joseph D. Crocker, Director
Poor and Needy Division
(336) 397-5503

JDC:ks

Enclosure

cc: David R. Plyler, Board Chair
Ronda Tatum, Assistant County Manager

Dudley,
I'm looking forward
to following your progress
on this project.
JDC

POOR AND NEEDY DIVISION
OPERATING ACCEPTANCE STATEMENT

Grant # 2017-006

On behalf of the recipient organization, I agree to the terms and conditions set in the attached letter. Furthermore my signature certifies that:

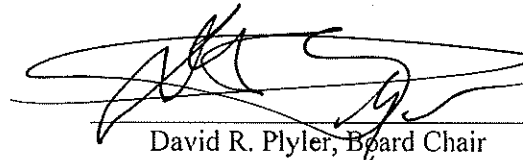
1. Income earned on Trust grant funds received by the grantee shall be used for the specific purpose described in the grant letter;
2. Any funds not used for the purpose granted shall be returned to the Trust; (Note: Trust funds shall not be used to pay for sales tax.);
3. Approval must be received from the Trust in writing prior to any modification of the funded program;
4. The Trust shall be notified promptly in writing if the organization's tax exemption is revoked or modified in any way;
5. The Trust shall be notified in writing of any proposed termination or change in ownership of the organization during the grant period;
6. The Trust, at its discretion, may request annual certified public accounting audits for the duration of the grant period;
7. Reports shall be furnished as requested to the Trust.

Please check one:

We are ready to receive and utilize the funds for the purpose granted.

We will request the funds in writing when we are ready to receive and utilize the funds for the purpose granted.

11-10-16
Date



David R. Plyler, Board Chair
Forsyth County

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- Keep your original letter and a copy of the signed acceptance statement for your files.
 - Return the original signed acceptance statement to the Trust.