

**FORSYTH COUNTY  
BOARD OF COMMISSIONERS**

**BRIEFING  
DRAFT**

MEETING DATE: January 23, 2017

AGENDA ITEM NUMBER: 6

**SUBJECT:**

**RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF BACK OF HOUSE FURNITURE, FIXTURES AND EQUIPMENT FOR THE FORSYTH COUNTY CENTRAL LIBRARY (GENERAL SERVICES DEPARTMENT AND CITY/COUNTY PURCHASING DEPARTMENT)**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:**

**SUMMARY OF INFORMATION:**

After due advertisement, bids were received December 1, 2016, for the purchase of back of house furniture, fixtures and equipment per bid specifications for the Forsyth County Central Library. Items include shelving, stools, tables, chairs, lounge seating, and several systems workstations. The total bid amount includes all delivery and installation costs. Below is a summary of the bids received:

|   | <u>Total Bid Amount</u> |
|---|-------------------------|
| PMC Commercial Interiors, Inc.              | \$312,070.05            |
| Edge Office, LLC                            | 318,678.52              |
| Contemporary Galleries Furnishings & Design | 359,648.00              |

Following a review and evaluation by the Interior Designer and County Staff of the bids meeting bid specifications, it is the recommendation of the County Manager, the General Services Director, and the Purchasing Director that a contract for the purchase of back of house furniture, fixtures and equipment be awarded to the lowest responsible, responsive bidder, PMC Commercial Interiors, Inc., in the amount of \$312,070.05.

ATTACHMENTS:-  YES  NO

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

COUNTY MANAGER

**RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF BACK OF  
HOUSE FURNITURE, FIXTURES AND EQUIPMENT FOR THE  
FORSYTH COUNTY CENTRAL LIBRARY  
(GENERAL SERVICES DEPARTMENT AND CITY/COUNTY  
PURCHASING DEPARTMENT)**

WHEREAS, after due advertisement, bids were received and publicly opened by the City/County Purchasing Department at 10:00 a.m. on December 1, 2016, for the purchase of back of house furniture, fixtures and equipment per bid specifications for the Forsyth County Central Library, and the complete summary of bids received including all delivery and installation costs follows:

|   | <u>Total Bid Amount</u> |
|---|-------------------------|
| PMC Commercial Interiors, Inc.              | \$312,070.05            |
| Edge Office, LLC                            | 318,678.52              |
| Contemporary Galleries Furnishings & Design | 359,648.00              |

; and

WHEREAS, it is the recommendation of the County Manager, the General Services Director, and the Purchasing Director that a contract for the purchase of back of house furniture, fixtures and equipment meeting bid specifications for the Forsyth County Central Library be awarded to PMC Commercial Interiors, Inc., lowest responsible, responsive bidder in the amount of \$312,070.05 and that the County Manager be authorized to execute a contract with PMC Commercial Interiors, Inc., on behalf of Forsyth County.

NOW, THEREFORE, BE IT RESOLVED by the Forsyth County Board of Commissioners that a contract for the purchase of back of house furniture, fixtures and equipment meeting bid specifications for the Forsyth County Central Library is hereby awarded to PMC Commercial Interiors, Inc. in the amount of \$312,070.05; and that all other bids are hereby rejected.

BE IT FURTHER RESOLVED that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, a contract for the purchase of back of house furniture, fixtures and equipment meeting bid specifications for the Forsyth County Central Library, with PMC Commercial Interiors, Inc. in the amount of \$312,070.05, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 23<sup>rd</sup> day of January 2017.