

**FORSYTH COUNTY  
BOARD OF COMMISSIONERS**

**BRIEFING  
DRAFT**

MEETING DATE: NOVEMBER 30, 2017

AGENDA ITEM NUMBER: 9

**SUBJECT: RESOLUTION AWARDING A CONTRACT FOR THE BOARD OF COUNTY  
COMMISSIONERS' MEETING ROOM TECHNOLOGY REFRESH PROJECT  
(MANAGEMENT INFORMATION SERVICES DEPARTMENT AND CITY/COUNTY  
PURCHASING DEPARTMENT)**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:-**

**SUMMARY OF INFORMATION:**

ATTACHMENTS:  YES  NO

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
COUNTY MANAGER

**RESOLUTION AWARDING A CONTRACT FOR  
THE BOARD OF COUNTY COMMISSIONERS' MEETING ROOM  
TECHNOLOGY REFRESH PROJECT  
(MANAGEMENT INFORMATION SERVICES DEPARTMENT AND CITY/COUNTY  
PURCHASING DEPARTMENT)**

**WHEREAS**, after due advertisement, proposals were received and publicly opened by the City/County Purchasing Department at 12:00 p.m. on November 1, 2017, for a Board of County Commissioners' Meeting Room Technology Refresh Project and the following proposals were received:

<u>Company</u>	<u>Price</u>	<u>Two-Year Maintenance</u>
Church Interiors AV (CiAV)	\$142,245.00	\$15,184
One Diversified, LLC	\$164,889.27	\$11,780
Clark Powell	\$227,275.72	\$15,427
Audio Fidelity Communications Corporation, DBA Whitlock	\$235,825.09	\$19,100

; and

**WHEREAS**, the proposals were analyzed, scored, and ranked by the specification and evaluation team based upon several factors including, but not limited to overall cost, company viability, qualifications, technical ability, value and industry standardization; and

**WHEREAS**, the proposal submitted by the lowest bidder, Church Interiors AV, failed to meet all the proposal specifications; and

**WHEREAS**, it is the recommendation of the County Manager, the Chief Technology Officer, and the Purchasing Director that a contract be awarded to One Diversified, LLC, the second lowest responsible, responsive proposer meeting all proposal specifications for the Board of County Commissioners' Meeting Room Technology Refresh Project in the amount of \$164,889.27, with an option to purchase a two (2)-year plan for maintenance and support services, in the amount of \$11,780, if the County and vendor agree and provided that funds are made available for this purpose; and

**WHEREAS**, the County Chief Financial Officer has determined that sufficient funds are available to cover the cost of this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Forsyth County Board of Commissioners that a contract for the Board of County Commissioners' Meeting Room Technology Refresh Project is hereby awarded to One Diversified, LLC, the second lowest

responsible, responsive proposer meeting all proposal specifications in the amount of \$164,889.27, with an option to purchase a two (2)-year plan for maintenance and support services, in the amount of \$11,780, provided funds are made available for this purpose; and all other proposals are hereby rejected.

**BE IT FURTHER RESOLVED** that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, a contract for the Board of County Commissioners' Meeting Room Technology Refresh Project with One Diversified, LLC, in the amount of \$164,889.27, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 30<sup>th</sup> day of November 2017.