

# FORSYTH COUNTY BOARD OF COMMISSIONERS

BRIEFING  
DRAFT

MEETING DATE: DECEMBER 20, 2018

AGENDA ITEM NUMBER: 11

**SUBJECT:**

**RESOLUTION AWARDING A CONTRACT TO ARAMARK CORRECTIONAL SERVICES, LLC FOR LAW ENFORCEMENT DETENTION CENTER (LEDC) ON-SITE FOOD SERVICES (FORSYTH COUNTY SHERIFF'S OFFICE)**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:**

**SUMMARY OF INFORMATION:**

On March 1, 2018, the Forsyth County Board of Commissioners, by unanimous vote, directed staff to obtain proposals from service providers for food services at the Detention Center.

A Request for Proposals (RFP) was issued July 16, 2018, a mandatory pre-bid conference and facility tour with interested bidders was held August 22, 2018, and proposals were received on September 21, 2018. Three (3) proposals were received.

Each proposal was assessed by an *intra-County staff team*, with assessors from the Detention Center, Sheriff's Office Administration, Budget & Management Department, General Services Facilities Division, as well as from the Forsyth County Health Department, Environmental Health Services Division (Food Health).

Proposals were reviewed and rated based on compliance with mandatory requirement(s) (attendance to the pre-bid conference), cost, past performance and experience, contractor's financial stability and condition, understanding of inmate food service regulations, staffing plan, food operations, menu, food safety and Officer Dining Room (ODR) plan. The individual assessment scores from each of the seven (7) assessors was consolidated into an average score. The highest possible score was sixty (60). A summary of the scores is shown in the table below:

Proposal Assessment Results for Detention Center Food Services						
	Aramark	Trinity	Summit	Performance Food	FAO Catering	BLU Innovations
Minimum Requirement (Pre-Bid Conference Attendance)	Qualified	Qualified	Qualified	Qualified	Qualified	Qualified
Average Assessed Score	53.43	44.15	42.51	Did not bid	Did not bid	Did not bid
Three (3)-Year Cost (assumes ADP of 874 and 1,125 weekly staff meals - no contingency)	\$3,975,590	\$4,429,910	\$4,787,080	N/A	N/A	N/A



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SERVICES, LLC FOR LAW ENFORCEMENT DETENTION CENTER (LEDC)  
ON-SITE FOOD SERVICES  
(FORSYTH COUNTY SHERIFF'S OFFICE)**

**WHEREAS** proposals were received by the City/County Purchasing Department at 12:00 p.m. on the 21<sup>st</sup> day of September, 2018, to provide on-site food services for the Law Enforcement Detention Center from Trinity Services Group, Inc., Summit Food Services, L.L.C., and Aramark Correctional Services, LLC;

**WHEREAS** a team of County staff assessed the proposals based on a number of criterion including, compliance with mandatory requirements, cost, past performance and experience, food operations plan, Menu Plan, financial stability and condition, staffing plan, food safety plan and Officer Dining Room Plan;

**WHEREAS** Aramark Correctional Services, LLC was identified as the best overall proposal;

**WHEREAS** as specified in the RFP, the contract will be for an initial contract term of three (3) years, commencing July 1, 2019, and ending June 30, 2022, reserving the right for the County to extend this Agreement for as many as two (2) additional twelve (12) month periods, through June 30, 2024, provided that both parties are in agreement; and

**WHEREAS** it is the recommendation of the County Manager, the Sheriff, and the Purchasing Director that a contract for on-site food services be awarded to Aramark Correctional Services, LLC;

**NOW, THEREFORE, BE IT RESOLVED**, by the Forsyth County Board of Commissioners, that a contract to provide Detention Center food services is hereby awarded to Aramark Correctional Services, LLC in an amount not to exceed \$4,235,000, for the three-year period of July 1, 2019, and ending June 30, 2022, which contract will be automatically renewable for as many as two (2) additional twelve (12) month periods, through June 30, 2024, provided that both parties are in agreement, and that the County Manager and Clerk to the Board are hereby authorized to execute such a three-year contract with Aramark Correctional Services, LLC, with up to two twelve-month renewals, and to execute amendments thereto as necessary within budgeted appropriations, subject to a pre-audit certificate thereon by the Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 20<sup>th</sup> day of December 2018.