

**FORSYTH COUNTY  
BOARD OF COMMISSIONERS**

**BRIEFING  
DRAFT**

MEETING DATE: DECEMBER 20, 2018

AGENDA ITEM NUMBER: 4

**SUBJECT: AMENDMENT TO THE FY 2018-2019 BUDGET ORDINANCE TO APPROPRIATE UNRESERVED FUND BALANCE TO FUND PRIOR YEAR OUTSTANDING ENCUMBRANCES (NON-DEPARTMENTAL)**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:**

**SUMMARY OF INFORMATION:**

Each year, the adopted budget includes funds to cover prior year encumbrances. For FY2018-2019, \$1,800,000 was budgeted in Non-Departmental to cover prior year encumbrances. For FY 2017-2018, actual outstanding encumbrances as of June 30, 2018, totaled \$1,875,320.72.

This amendment appropriates \$75,320.72 of Unreserved Fund Balance to cover these outstanding obligations.

A list of the outstanding encumbrances is attached hereto and incorporated herein by reference.

ATTACHMENTS:

yes

no

SIGNATURE: \_\_\_\_\_

COUNTYMANAGER

DATE: \_\_\_\_\_

**FORSYTH COUNTY, NORTH CAROLINA  
AMENDMENT TO  
2018-2019 BUDGET ORDINANCE**

**FROM: BUDGET & MANAGEMENT**

**MEETING DATE:** December 20, 2018

**EXPLANATION:**

Each year, the adopted budget includes funds to cover prior year encumbrances. For FY 2018-2019, \$1,800,000 was budgeted in Non-Departmental to cover prior year encumbrances. For FY 2017-2018, actual outstanding encumbrances as of June 30, 2018, totaled \$1,875,320.72.

This amendment appropriates \$75,320.72 of Unreserved Fund Balance to cover these outstanding obligations.

**BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE FISCAL YEAR 2018-2019 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:**

INCREASE:	<u>SECTION 1. REVENUE</u>	
	GENERAL FUND	<u>\$75,320.72</u>
	OTHER FINANCING SOURCES (990001-1900)	

DECREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	GENERAL FUND	<u>\$1,800,000</u>
	NON-DEPARTMENTAL (990001-7910)	

NATURE OF TRANSACTION:	APPROVED BY BOARD OF COUNTY
<input type="checkbox"/> Additional Revenue Available	COMMISSIONERS AND ENTERED ON
<input type="checkbox"/> Transfer within Accounts of	MINUTES DATED _____
Same fund	AGENDA ITEM NUMBER _____
<input checked="" type="checkbox"/> Other: Appropriate Unreserved Fund Balance for outstanding PY Obligations	

Department	Vendor Number	Contract, PO, or RQ	Encumbrance Remaining
<b>Interagency Communications</b>			
<i>Motorola Solutions, Inc.</i>	88009183	CL180248	4,615.00
<b>Total Interagency Communications</b>			<b>\$ 4,615.00</b>
<b>Sheriff</b>			
<i>Advantage Sport &amp; Fitness, Inc.</i>	88019924	PO180712	12,152.00
<i>Geiger Brothers</i>	88022901	PO180774	2,067.50
<i>Geiger Brothers</i>	88022901	PO180785	2,855.00
<i>Geiger Brothers</i>	88022901	PO180775	3,702.00
<i>4imprint</i>	88006953	PO180784	1,769.62
<i>SunGard Public Sector</i>	88003961	CE150397	4,700.00
<i>SunGard Public Sector</i>	88003961	CE150397	500.00
<i>Axon Enterprise, Inc.</i>	88026422	CE180180	33,600.00
<i>Read's Uniforms, Inc.</i>	88031826	PO180716	9,120.00
<i>Read's Uniforms, Inc.</i>	88031826	CE170280	24,181.44
<i>Read's Uniforms, Inc.</i>	88031826	PO180666	7,540.24
<i>Read's Uniforms, Inc.</i>	88031826	CE170280	24,181.54
<i>Stratis Industries</i>	88033021	PO180773	4,876.76
<i>Craig's Firearm Supply, Inc.</i>	88020519	PO180776	31,419.00
<i>Craig's Firearm Supply, Inc.</i>	88020519	PO180786	2,580.20
<i>Craig's Firearm Supply, Inc.</i>	88020519	PO180777	5,868.66
<i>Lawmen's Safety Supply, Inc.</i>	88020443	PO180719	4,459.95
<i>Lawmen's Safety Supply, Inc.</i>	88020443	PO180782	34,920.77
<i>Lawmen's Safety Supply, Inc.</i>	88020443	PO180726	5,005.00
<i>Point Blank Enterprises, Inc.</i>	88032589	PO180727	6,730.00
<i>Small Creatures Production, LLC</i>	88032306	CE170438	11,125.00
<i>Small Creatures Production, LLC</i>	88032306	CE170438	11,125.00
<i>United Prison Equipment</i>	88033013	CE180440	5,000.00
<i>United Prison Equipment</i>	88033013	CE180440	23,680.00
<i>Webb Chemical and Paper Supply</i>	88001587	PO180635	1,560.00
<i>Promo Direct</i>	88033032	PO180778	1,982.90
<i>Power Solve</i>	88033026	PO180781	9,223.75
<i>City of Winston-Salem</i>	88000367	CE180182	59,952.00
<b>Total Sheriff</b>			<b>\$ 345,878.33</b>
<b>Emergency Services</b>			
<i>Motorola Solutions, Inc.</i>	88009183	PO180740	131.00
<i>Motorola Solutions, Inc.</i>	88009183	PO180740	4,044.00
<i>eCore Software, Inc.</i>	88002279	CE080433	537.50
<i>Superion</i>	88032420	CE170044	2,093.00
<i>Superion</i>	88032420	CE170044	20,013.56
<i>Performance Automotive Group, Inc.</i>	88031546	PO180734	25,842.00
<b>Total Emergency Services</b>			<b>\$ 52,661.06</b>

<b>Environmental Assistance and Protection</b>			
<i>Roy Consulting Group Corporation</i>	88030617	CE150386	700.00
<b>Total Environmental Assistance and Protection</b>			<b>\$ 700.00</b>
<b>Department of Public Health</b>			
<i>Sanofi Pasteur, Inc.</i>	88000860	PO180029	40,000.00
<i>Sanofi Pasteur, Inc.</i>	88000860	PO180608	91,156.27
<b>Total Department of Social Services</b>			<b>\$ 131,156.27</b>
<b>Department of Social Services</b>			
<i>Piedmont Office Suppliers</i>	88032432	PO170746	7,200.54
<i>Piedmont Office Suppliers</i>	88032432	PO180745	70,008.81
<b>Total NC Cooperative Extension</b>			<b>\$ 77,209.35</b>
<b>Library</b>			
<i>Larry Barron, Jr.</i>	88032678	CL180207	200.00
<b>Total Library</b>			<b>\$ 200.00</b>
<b>Parks and Recreation</b>			
<i>Saf-Gard Safety Shoe Company</i>	88012163	PO140005	390.26
<i>Saf-Gard Safety Shoe Company</i>	88012163	PO140005	1,089.18
<i>A.K. McCallum Co.</i>	88006302	PO180640	15,520.86
<b>Total Parks and Recreation</b>			<b>\$ 17,000.30</b>
<b>Community and Economic Development</b>			
<i>Ideal Construction Corp.</i>	88005055	CE180420	\$ 1,500.00
<i>Bailey Power Plant</i>	88032740	CE180338	\$ 250,000.00
<i>Whitaker Park</i>	88030948	CE180274	\$ 176,000.00
<b>Total Community and Economic Development</b>			<b>\$ 427,500.00</b>
<b>MIS</b>			
<i>Oracle America, Inc.</i>	88017575	CE150227	10,798.75
<i>Vertiv Services, Inc.</i>	88023462	CE180427	10,839.49
<b>Total MIS</b>			<b>\$ 21,638.24</b>
<b>Finance</b>			
<i>Cavanaugh MacDonald Consulting, LLC</i>	88024808	CL180199	1,450.00
<i>Cherry Bekaert, LLP</i>	88016987	CE140171	15,055.00
<i>Maximus Consulting Services, Inc.</i>	88004272	CE180254	11,500.00
<i>Elliott Davis, LLC</i>	88032879	CE180404	10,500.00
<b>Total Finance</b>			<b>\$ 38,505.00</b>
<b>General Services</b>			
<i>Verifiable Results NC, PLLC</i>	88032566	CE180228	120,625.00
<i>Dana Safety Supply, Inc.</i>	88021203	PO180749	19,031.40
<i>Atlas Engineering, Inc.</i>	88032115	CE180444	10,400.00
<i>Eastern Forest Consultants, LLC</i>	88032301	CE180370	27,500.00
<b>Total General Services</b>			<b>\$ 177,556.40</b>
<b>MapForsyth</b>			
<i>Furniture Solutions Plus, LLC</i>	88031515	PO180735	3,889.44
<i>RGA and Associates, Inc.</i>	88031173	CE160360	7,000.00
<b>Total MapForsyth</b>			<b>\$ 10,889.44</b>
<b>Tax Administration</b>			
<i>Farragut Systems, Inc.</i>	88013820	CE130229	554,706.33
<i>Tax Management Associates, Inc.</i>	88005112	PO180790	8,500.00
<b>Total Tax Administration</b>			<b>\$ 563,206.33</b>

<b>Non-Departmental</b>			
<i>Elliott Davis, LLC</i>	88032879	CE180405	\$ 51,305.00
<b>Total Non-Departmental</b>			<b>\$ 51,305.00</b>
<b>Total Prior Year Encumbrances</b>			<b>\$ 1,920,020.72</b>
<b>CE150397, \$4,700 should not have been rolled</b>			<b>\$ (4,700.00)</b>
<b>PO180029, \$40,000 should not have been rolled</b>			<b>\$ (40,000.00)</b>
<b>Actual Prior Year Encumbrances</b>			<b>\$ 1,875,320.72</b>
<b>Appropriated in FY 2019 Budget</b>			<b>\$ 1,800,000.00</b>
<b>Additional Appropriation Needed</b>			<b>\$ 75,320.72</b>