

**FORSYTH COUNTY
BOARD OF COMMISSIONERS**

**BRIEFING
DRAFT**

MEETING DATE: FEBRUARY 28, 2019 AGENDA ITEM NUMBER: 8

**SUBJECT: RESOLUTION RATIFYING AND AMENDING CONTRACTS FOR THE PURCHASE
OF MEDICAL SUPPLIES**

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

ATTACHMENTS: YES NO

SIGNATURE: _____ DATE: _____
COUNTY MANAGER

**RESOLUTION RATIFYING AND AMENDING
CONTRACTS FOR THE PURCHASE OF MEDICAL SUPPLIES**

WHEREAS the Forsyth County Board of County Commissioners approved a Resolution on October 4 for the purchase of various medical supplies by the Forsyth County Emergency Services department for the lowest responsive, responsible bidder for each item listed in the bidding document, with annual purchases from each vendor as follows:

	<u>Total Amount</u>
Southeastern Emergency Equipment Co.	\$116,742.98
Bound Tree Medical, LLC	116,729.75
Henry Schein, Inc.	57,486.01
Medline Industries, Inc.	24,708.49

WHEREAS Emergency Services inadvertently failed to implement purchasing of medical supplies from the required low bidder for each item and has mistakenly purchased a great majority of its medical supplies from Bound Tree Medical, LLC;

WHEREAS Emergency Services requests authority, going forward, to purchase each medical supply item from the low bidder set forth in the October 4 Resolution, with annual amounts adjusted to ratify the mistaken orders for items already received, as follows:

	<u>Total Amount</u>
Southeastern Emergency Equipment Co.	\$ 77,483.80
Bound Tree Medical, LLC	188,442.78
Henry Schein, Inc.	34,788.04
Medline Industries, Inc.	14,952.51

NOW, THEREFORE, BE IT RESOLVED, by the Forsyth County Board of Commissioners that contracts for the purchase of medical supplies for the Forsyth County Emergency Services department are hereby amended to ratify purchases made prior to this date and to award contracts for the 2019 fiscal year to Southeastern Emergency Equipment Co. in the amount not to exceed \$77,483.80, Bound Tree Medical, LLC, in the amount not to exceed \$188,442.78, Henry Schein, Inc., in the amount not to exceed \$34,788.04, and to Medline Industries, Inc. in the amount not to exceed \$14,952.51; and

BE IT FURTHER RESOLVED, that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, contracts for the purchase of medical supplies for Forsyth County Emergency Services, as identified herein with Southeastern Emergency Equipment Co., Bound Tree Medical, LLC, Henry Schein, Inc., and Medline Industries, Inc., and subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney; and

BE IT FURTHER RESOLVED, that the County Manager and Clerk to the Board are

hereby authorized to amend, on behalf of Forsyth County, such contracts as the need for different quantities of medical supplies arises, provided that no such amendment may exceed amounts budgeted for Emergency Services' purchase of medical supplies, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 28th day of February 2019.