

**FORSYTH COUNTY
BOARD OF COMMISSIONERS**

**BRIEFING
DRAFT**

MEETING DATE: MARCH 28, 2019

AGENDA ITEM NUMBER 4 A+B

- SUBJECT:**
- A. RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE WINSTON-SALEM FOUNDATION AWARDED TO THE FORSYTH COUNTY PUBLIC LIBRARY FOR FACILITY IMPROVEMENTS AT THE MALLOY/JORDAN EAST WINSTON HERITAGE CENTER AND TECHNOLOGY IMPROVEMENTS AT THE CENTRAL LIBRARY**
 - B. BUDGET ORDINANCE AMENDMENT TO APPROPRIATE GRANT FUNDS FROM THE WINSTON-SALEM FOUNDATION TO THE FORSYTH COUNTY PUBLIC LIBRARY**

COUNTY MANGER'S RECOMMENDATIONS OR COMMENTS:

SUMMARY OF INFORMATION:

Forsyth County Public Library has been awarded a grant from The Winston-Salem Foundation in the amount of \$65,000.00, for facility improvements at the Malloy/Jordan East Winston Heritage Center and technological improvements at the Central Library. These funds will be used to purchase the following items: \$41,500, for furniture and shelving at the Malloy/Jordan East Winston Heritage Center; \$18,000, for interactive wall panels at the Central Children's Library; and \$5,500, for laptops and software for video production lab at Teen Central.

ATTACHMENTS: YES NO

SIGNATURE: _____
COUNTY MANAGER

DATE: _____

**RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE
WINSTON-SALEM FOUNDATION AWARDED TO THE FORSYTH COUNTY
PUBLIC LIBRARY FOR FACILITY IMPROVEMENTS AT THE MALLOY/JORDAN
EAST WINSTON HERITAGE CENTER AND TECHNOLOGY IMPROVEMENTS
AT THE CENTRAL LIBRARY**

WHEREAS The Winston-Salem Foundation has awarded a grant to the Forsyth County Public Library in the amount of \$65,000.00, to support facility improvements at the Malloy/Jordan East Winston Heritage Center and for technological improvements at the Central Library; and

WHEREAS these grant funds will be applied to the purchase of the following items: \$41,500, for furniture and shelving for Malloy/Jordan East Winston Heritage Center; \$18,000, for interactive wall panels at the Central Children's Library; and \$5,500, for laptops and software for video production lab at Teen Central.

NOW, THEREFORE BE IT RESOLVED, that the Forsyth County Board of Commissioners hereby authorizes the Chair or the County Manager and the Clerk to the Board to execute the necessary documents, on behalf of Forsyth County and its Public Library, to receive grant funds from The Winston-Salem Foundation, to support facility improvements at the Malloy/Jordan East Winston Heritage Center and technology improvements at the Central Library, subject to a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this the 28th day of March 2019.

**FORSYTH COUNTY, NORTH CAROLINA
AMENDMENT TO
2018-2019 BUDGET ORDINANCE**

FROM: BUDGET & MANAGEMENT

MEETING DATE: March 28, 2019

EXPLANATION:

Forsyth County Public Library has been awarded a grant from The Winston-Salem Foundation in the amount of \$65,000.00, for facility improvements at the Malloy/Jordan East Winston Heritage Center and technological improvements at the Central Library. These funds will be used to purchase the following items: \$41,500, for furniture and shelving at the Malloy/Jordan East Winston Heritage Center; \$18,000, for interactive wall panels at the Central Children's Library; and \$5,500, for laptops and software for the video production lab at Teen Central.

BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE FISCAL YEAR 2018-2019 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

INCREASE:	<u>SECTION 1. REVENUES</u>	
	RESTRICTED FUND BALANCE	<u>\$65,000</u>
INCREASE:	<u>SECTION 2. APPROPRIATIONS</u>	
	GENERAL FUND	<u>\$65,000</u>
	PUBLIC LIBRARY	

NATURE OF TRANSACTION:

- Additional Revenue Available
 Transfer within Accounts of
Same fund
 Other: Appropriate Restricted Fund Balance

APPROVED BY BOARD OF COUNTY
COMMISSIONERS AND ENTERED ON
MINUTES DATED _____
AGENDA ITEM NUMBER _____



THE
WINSTON-SALEM
FOUNDATION

751 West Fourth Street, Suite 200
Winston-Salem, NC 27101-2702
wsfoundation.org
(336) 725-2382 | F: (336) 727-0581

February 15, 2019

Ms. Sylvia Sprinkle-Hamlin
Forsyth County Public Library
660 W. 5th Street
Winston-Salem, NC 27101-4120

Dear Sylvia:

I am pleased to inform you The Winston-Salem Foundation has awarded Forsyth County Public Library a grant of **\$65,000.00 for facility improvements at Mallory/Jordan East Winston Heritage Center and to purchase technology for the Central Library.**

Enclosed are a checklist for grantees and the necessary attachments for interacting with the Foundation about your grant. **In order to request payment, your organization must return a signed contract.** A Report Letter detailing the activities, outcomes, and expenditures of the grant is due on or before **February 28, 2020.** Your grant number is **19OA112000.**

If you have any questions, please call Madelyn McCaully, your contact for this grant, who will be happy to assist you.

Sincerely,

Brittney Gaspari
Vice President, Community Investment

The Winston-Salem Foundation
751 West Fourth Street, Suite 200
Winston-Salem, NC 27101
Telephone (336) 725-2382 Fax (336) 727-0581

GRANT CONTRACT

The grant to your organization from The Winston-Salem Foundation is for the purpose stated below. The grant is made subject to your acceptance of the terms described herein.

To accept the grant, return a signed copy of this agreement. Keep the other copy for your files.

Grantee: Forsyth County Public Library
Purpose: For facility improvements at Mallory/Jordan East Winston Heritage Center and to purchase technology for the Central Library
Grant Number: 19OA112000
Date Authorized: February 11, 2019
Amount: \$65,000.00
Grant Period Begins: February 11, 2019
Grant Period Ends: February 28, 2020
Grant Results Due: February 28, 2020
Special Conditions: N/A

All grants are made in accordance with current applicable laws and the Internal Revenue Code, as amended.

1. **EXPENDITURE OF GRANT FUNDS:** Grant funds provided may be spent only for the purpose stated above, which is approved by The Winston-Salem Foundation Committee. The funded project and its budget may be changed only with the Foundation's prior approval.
 - (a) Funds will be disbursed to the grantee upon the Foundation's receipt of this signed agreement; and, if indicated, the satisfactory compliance with any special conditions.
 - (b) Any special conditions which apply to the grant should be met promptly. Adequate evidence of compliance with the conditions will be required before the Foundation releases funds.
 - (c) Expenses may not be charged against the grant prior to or after the date of the grant period without prior approval of the Foundation.
 - (d) The grantee is responsible for grant funds received and for maintaining adequate supporting records consistent with generally accepted accounting practices.
 - (e) Equipment or property purchased with grant funds shall be the property of the grantee organization unless the purpose of the organization changes or it should go out of existence. In either case, the equipment or property reverts to the Foundation.

2. **REVERSION OF GRANT FUNDS:** The grantee will return to the Foundation any funds not spent by the close of the grant period.

Also, if the Foundation determines that the grantee has breached this agreement, the grant will be canceled and all funds will be promptly returned to the Foundation.