

**FORSYTH COUNTY  
BOARD OF COMMISSIONERS**

13

MEETING DATE: SEPTEMBER 12, 2019 AGENDA ITEM NUMBER: \_\_\_\_\_

**SUBJECT: AMENDMENT TO THE FY 2019-2020 BUDGET ORDINANCE TO APPROPRIATE FUND BALANCE RELATED TO A GRANT FROM KATE B. REYNOLDS CHARITABLE TRUST FOR THE IMPLEMENTATION AND SUPPORT OF A YOUTH URBAN GARDENING INTERNSHIP PROGRAM**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:**

**SUMMARY OF INFORMATION:**

NC Cooperative Extension received a two-year grant from Kate B. Reynolds for \$76,692 in FY 2017-2018 for the implementation and support of a two-year youth urban gardening internship program. At the close of FY19, \$51,060 remained unspent and rolled into fund balance.

The FY20 Adopted Budget anticipated that there would be funds remaining and budgeted \$40,068 in revenue and expenditures. This item is necessary to appropriate \$10,992 that rolled into fund balance at the close of FY19 in order to reflect the full remaining grant amount so that Cooperative Extension can spend the remaining funds and close this grant.

ATTACHMENTS:  YES  NOSIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
COUNTY MANAGER

**FORSYTH COUNTY, NORTH CAROLINA  
AMENDMENT TO  
FY 2019-2020 BUDGET ORDINANCE**

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**FROM: BUDGET & MANAGEMENT**

**MEETING DATE:** September 12, 2019

**EXPLANATION:**

NC Cooperative Extension received a two-year grant from Kate B. Reynolds for \$76,692 in FY 2017-2018 for the implementation and support of a two-year youth urban gardening internship program. At the close of FY19, \$51,060 remained unspent and rolled into fund balance.

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BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE  
FY 2019-2020 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

INCREASE:	<u>SECTION 1. REVENUE</u> GENERAL FUND OTHER FINANCING SOURCES	<u>\$10,992</u>
INCREASE:	<u>SECTION 2. APPROPRIATIONS</u> GENERAL FUND NC COOPERATIVE EXTENSION SERVICE	<u>\$10,992</u>

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NATURE OF TRANSACTION:	APPROVED BY BOARD OF COUNTY COMMISSIONERS AND ENTERED ON
<input type="checkbox"/> Additional Revenue Available	MINUTES DATED _____
<input type="checkbox"/> Transfer within Accounts of Same fund	AGENDA ITEM NUMBER _____
<input checked="" type="checkbox"/> Other: Reappropriate Fund Balance associated with KBR grant	

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**KATE B. REYNOLDS**  
CHARITABLE TRUST  
*Investing in Impact*

May 19, 2017

Mr. Mark A Tucker, County Extension Director  
North Carolina Cooperative Extension Service, Forsyth County Center  
1450 Fairchild Rd.  
Winston-Salem, NC 27105

Dear Mark:

Congratulations. The Corporate Trustee of the Kate B. Reynolds Charitable Trust approved a \$69,720 grant for programmatic support for the implementation and support of a Youth Urban Gardening Internship program in the financially disadvantaged east Winston-Salem area as described in your application. Additionally, \$6,972 was approved for indirect expenses for a total grant of \$76,692.

The grant will be paid over 24 months. All payments will be subject to the availability of funds.

The first-year payment will be made when you are ready to utilize the funds. Subsequent annual payments will be made upon receipt and satisfactory review of previous-year expenditure and program reports. These reports will be based on the information presented in your application. Appropriate report forms are available through our website.

Your grant number is 2017-103. Please refer to this number in all communication regarding this award.

**To accept this grant, your board chair must sign and date the attached acceptance statement and return it to me by June 6, 2017.**

We may wish to include your grant award in press releases prior to the publication of our Annual Report. If this is not satisfactory with you, please let us know when you return the acceptance statement. You may publicize the grant in any manner you feel appropriate. Please incorporate the enclosed information about the Trust in your publicity.

We are looking forward to participating in this important program and wish you and your associates much success.

Sincerely,



Joseph D. Crocker, Director  
Poor and Needy Division  
(336) 397-5503

JDC:dbh  
Enclosure  
cc: Edgar Miller, Board Chair

**POOR AND NEEDY DIVISION**  
**OPERATING ACCEPTANCE STATEMENT**

Grant # 2017-103

On behalf of the recipient organization, I agree to the terms and conditions set in the attached letter. Furthermore my signature certifies that:

1. Income earned on Trust grant funds received by the grantee shall be used for the specific purpose described in the grant letter;
2. Any funds not used for the purpose granted shall be returned to the Trust; (Note: Trust funds shall not be used to pay for sales tax.);
3. Approval must be received from the Trust in writing prior to any modification of the funded program;
4. The Trust shall be notified promptly in writing if the organization's tax exemption is revoked or modified in any way;
5. The Trust shall be notified in writing of any proposed termination or change in ownership of the organization during the grant period;
6. The Trust, at its discretion, may request annual certified public accounting audits for the duration of the grant period;
7. Reports shall be furnished as requested to the Trust.

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Please check one:

We are ready to receive and utilize the funds for the purpose granted.

We will request the funds in writing when we are ready to receive and utilize the funds for the purpose granted.

5-31-17  
Date

Edgar Miller  
Edgar Miller, Board Chair  
North Carolina Cooperative Extension Service,  
Forsyth County Center

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- Keep your original letter and a copy of the signed acceptance statement for your files.
  - Return the original signed acceptance statement to the Trust.

**IN WITNESS WHEREOF** , the County and Provider have set their hands and seals as of the day and year above written.

FORSYTH COUNTY, NORTH CAROLINA

BY: J. Dudley Watts, Jr.  
J. Dudley Watts, Jr., County Manager

Attest:

Phillip M. Stump  
Clerk to the Board

Approved as to form and legality

JUN 11 2018  
FORSYTH COUNTY, N.C.  
By [Signature]  
County Attorney

(Seal)

