

**Shontell Robinson**  
Director



**DRAFT**

**Marcy Jackson**  
Deputy Director

**Human Resources Department**

**MEMORANDUM**

TO: J. Dudley Watts, Jr.  
County Manager

FROM: Shontell Robinson  
Human Resources Director *[Signature]*

DATE: September 11, 2019

SUBJECT: Human Resources Report for the Month of August 2019

Recapitulation of the attached report reflects the following:

	<u>Full-Time</u>	<u>Part-Time</u>	<u>Total</u>
Number Employed	38	5	43
Number Separated	28	9	37

The following reclassification occurred during the month of August 2019:  
PCN 1373 (Telecommunicator) to Pretrial Release Specialist

I also want to report that the payment process for longevity pay will be slightly modified this year. The "Longevity Pay" policy states in part that "Full-time employees who have been credited with 7 or more years of compensated full-time service with Forsyth County and who are on the payroll as of **November 30**, may receive an annual lump-sum longevity payment in December." Because November 30 is on a Saturday this year, we need to include employees who are on payroll as of **Friday, November 29** since a large portion of our employee population do not work on the weekend. This is especially important for anyone wishing to retire during that period of time. Their "last day worked" would be November 29 which would unintentionally impact their longevity pay eligibility if we do not modify the payment process. This modification would only impact this year's longevity payment process. Please let me know if you have any questions or need additional information.

Attachment

# *Forsyth County Personnel Report*

*Employed During the Month of August 2019*



<i>Department</i>	<i>Name</i>	<i>Position Title</i>	<i>Salary</i>
<b>Full-Time</b>			
Board of Elections	Michelle B Bobadilla	Deputy Director Of Elections	21.48
Emergency Services	Kaylee B Hepner	EMT	11.99
Emergency Services	Jay P Frericks	EMT	11.99
Emergency Services	Kelly H Gravely	EMT	11.99
Emergency Services	Melinda J Black	EMT	11.99
Emergency Services	Michael I Cross	EMT	11.99
Emergency Services	Lauren E Gunter	EMT	11.99
Emergency Services	Logan W Whitaker	EMT	11.99
Emergency Services	Jacob L Scott	EMT Paramedic	16.87
General Services	Gregory W Fulk	Maintenance Technician II	15.19
General Services	Lynne T Kerr	Office Assistant	12.56
General Services	Roy N Porter	Property Attendant	10.94
General Services	Cornelius J Ganther	Property Attendant	9.86
General Services	Williette R Moore	Property Liaison	16.06
Human Resources	D. Cheryl Jeffries	Sr. Human Resources Consultant	25.31
Public Health	Seann R Vicente	Environmental Health Specialist Intern	18.60
Public Health	Damon H Thomas	Environmental Health Specialist Intern	18.60
Public Health	Karin Y Garrett	Licensed Practical Nurse	15.60
Public Health	Lisa J Walker	Nurse Care Manager	25.59

# *Forsyth County Personnel Report*

*Employed During the Month of August 2019*



<i>Department</i>	<i>Name</i>	<i>Position Title</i>	<i>Salary</i>
Public Health	Courtney B Hendrix	Nutritionist	17.72
Public Health	Margarete M Williams	Public Health Nurse I	21.53
Public Health	Emily L Moore	Public Health Nurse II	24.68
Sheriff	Brandon M Lowery	Deputy Sheriff I	19.65
Sheriff	Aleesha B Burrow	Deputy Sheriff I	17.86
Sheriff	Logan J Burton	Deputy Sheriff I	17.86
Sheriff	Robert L Joyner	Detention Officer I	18.01
Sheriff	Kevin D Wolford	Detention Officer I	19.05
Sheriff	Javier A Herrera	Detention Officer I	19.05
Sheriff	Dequan J Maddox	Detention Officer I	19.05
Social Services	Keith A Davis	Child Support Agent	18.47
Social Services	Katherine Martelo	Income Maintenance Caseworker	14.79
Social Services	Tonya S Atkins	Income Maintenance Caseworker	15.37
Social Services	Rose Robinson	Income Maintenance Caseworker	15.75
Social Services	Melondie M Simms	Information Specialist	11.71
Social Services	Michelle A Johnson	Information Specialist	11.82
Social Services	Reginald L Leak	Office Assistant	12.13
Social Services	Nia I DeVaughn	Sr. Social Worker	20.50
Tax Administration	Diana Magadan Pastrana	Revenue Collector	14.44

# *Forsyth County Personnel Report*

*Employed During the Month of August 2019*



<i>Department</i>	<i>Name</i>	<i>Position Title</i>	<i>Salary</i>
<b>Part-Time</b>			
Housing	Mary M Weldon	Intern	10.00
Library	Samantha R Sheff	Library Page	8.95
Parks and Recreation	Donald L Marsden	Golf Assistant	7.25
Parks and Recreation	Gregory A Velie	Park Attendant	9.86
Sheriff	Susan Frye	Pretrial Release Specialist	18.47

# *Forsyth County Personnel Report*

*Separations Processed During the Month of August 2019\**



<i>Department</i>	<i>Name</i>	<i>Position Title</i>	<i>Salary</i>	<i>Service</i>
<b>Full-Time</b>				
Emergency Services	Dillon M Tschrnko	EMT Paramedic	17.17	1.95
Emergency Services	Sean H D'Souza	EMT	12.30	1.94
Emergency Services	Colton Sobolewski	EMT Paramedic	17.79	2.81
Emergency Services	Nicholas B Jolly	EMT Paramedic	16.87	1.22
Finance	Jean-Baptiste Lagnie	Internal Auditor	26.13	3.44
Library	Chelsey N Baggot	Librarian	18.13	0.74
Library	Gloria G Cain	Library Assistant	14.01	1.81
Public Health	Linda D Grier	Data Entry Operator	18.91	35.34
Sheriff	Shelia A Wilson	Detention Officer I	17.32	0.25
Sheriff	Melessa L Dolceme	Telecommunicator	13.88	0.09
Sheriff	Jeremy J Rowley	Lieutenant	37.02	25.96
Sheriff	Angela C Chambers	Detention Officer I	19.19	1.68
Sheriff	Stephanie A Smith	Deputy Sheriff II	20.25	4.02
Sheriff	Ebonee M Miles	Detention Officer I	18.25	3.01
Sheriff	Davoris R Rucker McCullum	Detention Officer I	17.84	0.06
Sheriff	Paolo Gargiulo	Sr. Sheriff's Investigator	26.60	20.52
Social Services	Vivian R Binkley	Social Worker	21.75	15.47
Social Services	Tammy W Douthit	Social Worker	27.07	21.34
Social Services	Sylvia W Gaddy	Social Worker	22.75	24.37
Social Services	Shanese D Black	Department IT Support Technician	17.64	2.94

# Forsyth County Personnel Report

## Separations Processed During the Month of August 2019\*



<i>Department</i>	<i>Name</i>	<i>Position Title</i>	<i>Salary</i>	<i>Service</i>
Social Services	Tonya S Atkins	Income Maintenance Caseworker	15.37	0.01
Social Services	Jacqueline J Griffin	Income Maintenance Caseworker	16.19	5.10
Social Services	Melondie M Simms	Information Specialist	11.71	0.01
Social Services	Jamilla Ross	Sr. Social Worker	23.42	0.61
Social Services	Dawn M Brown	Sr. Social Worker	22.66	3.42
Social Services	Elexis A Turner	Sr. Social Worker	20.50	0.93
Social Services	Kyana J McCorkle	Sr. Social Worker	22.96	5.24
Social Services	Amy L Ambrosino	Sr. Social Worker	20.50	2.11
<b>Part-Time</b>				
Housing	Frederick W Marx	Intern	10.00	
Library	Constance L Grier	Library Page	8.95	
Parks and Recreation	James A Hylton	Sr. Park Assistant	9.39	
Parks and Recreation	Carter D Keoleian	Grill Attendant	8.95	
Parks and Recreation	Jackson T Dew	Park Attendant	9.86	
Parks and Recreation	Matthew D Doyle	Park Attendant	9.86	
Parks and Recreation	Kaylee R Hanooman	Sr. Park Assistant	9.39	
Parks and Recreation	Emily M Swade	Maintenance Technician I	11.42	
Parks and Recreation	Abraham W Krell	Grill Attendant	8.95	

\* Separations may be for a prior month due to a variety of circumstances, eg. an employee not returning from a leave of absence without pay.