

**FORSYTH COUNTY  
BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 5, 2019

AGENDA ITEM NUMBER: \_\_\_\_\_

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**SUBJECT: RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT FOR SOFTWARE SUBSCRIPTION BETWEEN FORSYTH COUNTY AND MCCI, LLC, TO PURCHASE DOCUMENT IMAGING SUBSCRIPTION SERVICES (MANAGEMENT INFORMATION SERVICES)**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:** Recommend Approval

**SUMMARY OF INFORMATION:** See Attached

ATTACHMENTS:  YES  NO

SIGNATURE: *J. Dudley Watts, Jr. /AMS*  
COUNTY MANAGER

DATE: December 2, 2019

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT FOR SOFTWARE  
SUBSCRIPTION BETWEEN FORSYTH COUNTY AND MCCi, LLC, TO PURCHASE  
DOCUMENT IMAGING SUBSCRIPTION SERVICES  
(MANAGEMENT INFORMATION SERVICES)**

**WHEREAS** Forsyth County issued a Request for Quotes for Laserfiche document management technology on October 11, 2019, and proposals were received and publicly opened by the City/County Purchasing Department at 12:00 p.m., on November 1, 2019, and the following proposals were received:

MCCi, LLC	\$81,680.00
Global Solutions Group, Inc	Nonresponsive
Accelerated Information Systems	Nonresponsive

**WHEREAS** proposals submitted by Global Solutions Group, Inc., and Accelerated Information Systems failed to meet all the County's specifications to provide a functional, compliant, and integrated connection meeting the State guidelines for the NCFAST system, and are considered nonresponsive; and

**WHEREAS** it is the recommendation of the County Manager, the Chief Technology Officer, and the Purchasing Director that a contract be awarded to MCCi, LLC, the lowest responsible, responsive proposer meeting all proposal specifications in the amount of \$81,680.00;

**NOW, THEREFORE, BE IT RESOLVED**, that the Forsyth County Board of Commissioners hereby authorizes the County Manager and Clerk to the Board to execute, on behalf of Forsyth County, a contract with MCCi, LLC, to provide Laserfiche document management subscription services at a cost not to exceed \$81,680.00, with an option to renew or amend the contract for subsequent fiscal years, for a maximum of three years duration, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney; and

**BE IT FURTHER RESOLVED**, that the County Manager is hereby authorized to execute subsequent contracts or contract amendments for these services within budgeted appropriations in current and future fiscal years, for a maximum of three years duration, if these services continue to be necessary.

Adopted this 5<sup>th</sup> day of December 2019.