

# FORSYTH COUNTY

## BOARD OF COMMISSIONERS

MEETING DATE: FEBRUARY 6, 2020

AGENDA ITEM NUMBER: 11

**SUBJECT: RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT FOR PURCHASE OF VOTING BOOTHS FOR USE BY THE FORSYTH COUNTY BOARD OF ELECTIONS**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:** Recommend Approval

### SUMMARY OF INFORMATION:

At the December 19, 2019, meeting the Forsyth County Board of Commissioners adopted a resolution approving the acquisition of a new voting system from Election Systems & Software, LLC. This new voting system was required in order to produce a paper ballot, which will serve as the official record of a voter's selections, as Forsyth County's Direct Record Electronic (DRE) machines had been decertified by statute as of December 1, 2019.

During the discussion of the new voting system, the Forsyth County Board of Elections indicated they would be requesting to purchase voting booths for this new equipment at a cost of \$75,682. This agenda item is necessary to approve the contract to purchase 85 Franklin 4-Station Voting Booths and 20 ExpressVote Adapters for Franklin Voting Booths as the total cost exceeds the \$50,000 limit on contracts the County Manager is authorized to sign without approval from the Board of Commissioners.

This amount was included in the overall appropriation by the Board of Commissioners at the December 19, 2019, meeting and is not increasing the overall cost of the project so no amendment to the Capital Projects Ordinance is necessary.

ATTACHMENTS:  YES  NO

SIGNATURE:

*J. Dudley Watts, Jr. /AMS*  
COUNTY MANAGER

DATE: February 3, 2020

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT FOR  
PURCHASE OF VOTING BOOTHS FOR USE BY THE  
FORSYTH COUNTY BOARD OF ELECTIONS**

**WHEREAS** the Forsyth County Board of Elections may only use voting systems in elections that have been certified by the North Carolina State Board of Elections pursuant to N.C.G.S. 163-165.7;

**WHEREAS** on December 19, 2019, the Forsyth County Board of Commissioners adopted a resolution acquiring a new voting system and awarding a contract for the purchase of the voting system for use by the Forsyth County Board of Elections;

**WHEREAS** the switch to a hand-marked paper ballot voting process will require voting booths to serve the voters casting their ballots;

**WHEREAS** Forsyth County Board of Elections has identified a cost-effective solution with a four-station voting booth with adaptability to adjust booths to meet ADA accessibility standards which will prevent the County from having to purchase a separate ADA-compatible voting booth;

**WHEREAS** Inclusion Solutions, LLC, has offered to provide the County with 85 four-station voting booths and 20 ExpressVote adapters for the booths at a cost of \$75,682.00, as set forth in the Sales Quote attached hereto and incorporated herein by reference; and

**WHEREAS** the cost of this voting booth solution was identified and included in the total project budget of \$1,631,871;

**NOW, THEREFORE, BE IT RESOLVED**, that the Forsyth County Board of Commissioners hereby authorizes the County Manager and Clerk to the Board to execute, on behalf of Forsyth County, a contract with Inclusion Solutions, LLC, for the purchase of voting booths and ExpressVote adapters in a total amount not to exceed \$75,682.00, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 6<sup>th</sup> day of February 2020.



**Inclusion Solutions**  
 2000 Greenleaf St.  
 Suite 3 Evanston, IL 60202  
 www.inclusionsolutions.com  
 Email contact@inclusionsolutions.com  
 Tel 847-869-2500  
 Fax 847-869-2515

# Sales Quote

Quote #	SQ-006628
Date	10/2/2019

**Billing Address Forsyth NC, County of**  
 201 N. Chestnut Street  
 Winston-Salem, NC  
 27101-4120

**Shipping Address Forsyth NC, County of**  
 201 N. Chestnut Street  
 Winston-Salem, NC  
 27101-4120

**Contact** Tim Tsujii  
**Phone** 336-703-2801

**Email Address** forsyth.boe@ncsbe.gov  
**Fax#** 336-727-2893

<b>Sales Rep</b>
James Young

Item No.	Product Name	Quantity	Unit Price	Discount per Unit	Sub-Total
4SFRKLN	Franklin® 4-Station Voting Booth	85	\$879.00	\$20.00	\$73,015.00
4SBRKT-EX	ExpressVote Adapter for Franklin Booth	20	\$49.95	0 %	\$999.00

Sub-Total	\$74,014.00
Shipping	\$1,668.00
<b>Total</b>	<b>\$75,682.00</b>

To approve quote, sign and fax back to 847-869-2515 or sign, scan document, and email to sales@inclusionsolutions.com

Quote Approved by: \_\_\_\_\_ (Sign Here)