



FORSYTH COUNTY BOARD OF ELECTIONS

BOARD MEETING

Agenda

February 17, 2022 – 5:00 p.m.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence

Board meetings will resume virtually. Members of the public may join the meeting by clicking [here](#). If you wish to speak, please click [here](#) at 4:45 pm on the day of the meeting and inform the Board Clerk. You will be recognized to speak during the public comment period in the order you have joined the meeting. The Chairperson will also ask for any additional speakers before the meeting is called to order.

For instructions on how to join the virtual meeting, please click [here](#).

4. Public Comments
5. Review of 2021 and Post-Election Report
6. Approval of Ballot Printing Services Contract
7. Approval of FY2022-2023 Budget
8. Approval of Meeting Minutes
9. Other Business
10. Closed Session (if necessary)
11. Adjourn

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
February 17, 2022 – 5:00 p.m.

Meeting Called to Order

A regular meeting of the Forsyth County Board of Elections was called to order on February 17, 2022 at 5:08 p.m. with Chairperson Durrah presiding.

Board Members in attendance: Chairman Robert Durrah, Secretary Catherine Jourdan, Member Chad Doomy, Member Alfred Harvey, Member Adam Draper

Staff Members in attendance: Director Tim Tsujii, Deputy Director Michelle Bobadilla, Adam Clark, and Danielle Malone

Pledge of Allegiance

Chairperson Durrah led the Pledge of Allegiance.

Moment of Silence

Chairperson Durrah called for a moment of silence.

Public Comments

Chairperson Durrah called for public comments. There were no public comments.

Review of 2021 and Post-Election Report

Deputy Director Bobadilla and Ms. Danielle Malone presented the 2021 post-annual and November 2, 2021 post-election report to the Board, highlighting the accomplishments of the Board of Elections office and lessons learned.

Director Tsujii also presented a five year plan outlining long-term goals for 2021-2025.

Approval of Ballot Printing and Packaging Services Contract

Director Tsujii presented the Board with the Ballot Printing and Packaging Services contract for review and approval, providing insight about the informal bidding process and explaining the need for contracting ballot printing and packaging services. Member Doomy moved to approve the resolution and contract with AlphaGraphics of Downtown Raleigh (Capital Marketing Solutions, LLC), Member Harvey seconded; **Motion carried unanimously.**

Review and Approval of FY2022-23 Budget

Director Tsujii provided a detailed overview of the FY 2022-2023 budget to be recommended to the Board of County Commissioners. providing insight on office and operations funding, for the November 8, 2022 general election, and intended earmark of contingency funds. Secretary Jourdan moved to approve the FY 2022-23 budget recommendation, Member Doomy seconded; **Motion carried unanimously.**

Approval of Minutes

Member Draper moved to approve the meeting minutes for the January 22, 2022 board meeting, Member Doomy seconded; **Motion carried unanimously.**

Member Doomy moved to approve the closed session meeting minutes for the December 7, 2021 board meeting, Member Harvey seconded; **Motion carried unanimously.**

Other Business

Director Tsujii provided the Board with an update on the status of redistricting and the May 17, 2022 primary election.

Closed Session

Upon Chairperson Durrah’s request, Member Doomy moved to go into closed session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee, pursuant to G.S. 143-318.11(a)(6), followed by an adjournment of the open meeting upon the completion of the closed session; Secretary Jourdan seconded the motion and the **Motion carried unanimously.**

Adjournment

Meeting adjourned at 7:31 p.m.

Approved:

s:/Robert Durrah, Jr.
Chairperson

s:/Cathrine Jourdan
Secretary

s:/Chad Doomy
Member

s:/Alfred Harvey
Member

s:/Adam Draper
Member