



## **FORSYTH COUNTY BOARD OF ELECTIONS**

### **Telephonic Board Meeting Agenda**

**August 20, 2020 – 5 p.m.**

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments

If you wish to speak, please call the number below at 4:45 pm on the day of the meeting and inform the Board Clerk. You will be recognized to speak during the public comment period in the order your call was received. The Chairperson will also ask for any additional speakers before the meeting is called to order. Members of the public may listen to proceedings by dialing: Phone number: (712) 770-4694 Access code: 814755

5. Approval of Multi-Partisan Team Members MAT
6. Appointment of Precinct Officials
7. Adoption of Resolution to Count Absentee Ballots at 2pm on Election Day
8. Approval of Absentee Ballot Pre-Processing Procedures
9. Approval of Ballot Re-making Procedures
10. Approval of Electioneering and Curbside Voting Plan at the Forsyth County Government Center
11. Consideration of Hanes-Lowrance as a Polling Place for Precinct 302 for November 3, 2020 General Election
12. Approval of Meeting Minutes
13. Other Business
14. Closed Session
15. Adjournment

**FORSYTH COUNTY BOARD OF ELECTIONS**  
**Meeting Minutes**  
**August 20, 2020 – 5:00 p.m.**

**Meeting Called to Order**

A regular meeting of the Forsyth County Board of Elections was called to order telephonically on August 20, 2020 at 5:10 p.m. Chairperson Campbell presiding.

**Board Members in attendance:** Chairperson Susan Campbell, Secretary Robert Durrah, Member Stuart Russell (via telephone), Member John Loughridge, and Member Catherine Jourdan (via telephone)

**Staff Members in attendance:** Director Tim Tsujii, Deputy Director Michelle Bobadilla, Danielle Malone and Kimberly Stuck

**Pledge of Allegiance**

Chairperson Campbell led the Pledge of Allegiance.

**Moment of Silence**

Chairperson Campbell called for a moment of silence.

**Public Comments**

Chairperson Campbell called for public comments, providing two minutes for each speaker:

Chenita Johnson – 2411 N. Patterson Ave, Winston Salem, NC 27105  
Paula McCoy – 4636 Old Baux Mountain Rd., Winston Salem, NC 27105  
Angela Levine – 5484 Spindletop Ct, Winston Salem, NC 27106  
Eunice Campbell – 5743 Antietam Dr., Winston Salem, NC 27106  
Derwin Montgomery – 2021 New Walkertown Rd. Winston Salem, NC 27101  
Michael Banner – 515 N. Jackson Ave, Winston Salem, NC 27101  
John Bost – 6600 Village Brook Trail, Clemmons, NC 27012  
Jane Dougherty – 530 N. Trade St. # 405, Winston Salem, NC 27101

Member Loughridge moved to close public comments, Secretary Durrah seconded; **Motion carried unanimously.**

Director Tsujii addressed the publics questions on the certification of the petitions filled by three candidates and provided information about the verification process after further guidance from the State Board of Elections. The State Board of Elections advised the Forsyth County Board of Elections on selecting Judicial District rather than Partisan Municipal in the petition module system. Director Tsujii explained that the law on petition signature verification had not changed, citing G.S. 163-296. Furthermore, the Director explained reasons why some signatures were not approved by providing a breakdown of the signatures that were rejected, of voters not registered when petition was signed and, voters that were not in the candidate’s district.

**Approval of Multi-Partisan Team Members (MAT)**

Director Tsujii explained what services the MAT team could provide to the community and assist voters to cast their ballots. He noted that they are appointed for two years and are required to be certified by the Forsyth County Board of Elections. Mr. Tsujii provided the names of the MAT team members certified for the March 3, 2020, Primary Election: Phyllis Walker, Mary Hargraves, Martha Stewart, and Brenda Hill and those that

wish to serve for the General Elections: Michael Haymore, Julia Ludwick, Barbara Cannon, William King, Cynthia Chapman, Leon McCullough, and Donald Dunn. Secretary Durrah moved to approve MAT team members for the General Election; Member Loughridge seconded; **Motion carried unanimously.**

**Appointment of Precinct Officials**

Secretary Durrah moved to table the discussion until the next meeting; Member Loughridge seconded; **Motion carried unanimously.**

**Adoption of Resolution to Count Absentee Ballots at 2 pm on Election Day**

Director Tsujii put before the Board the Resolution to Count the Absentee Ballots at 2 p.m. on Election Day for consideration and approval. Secretary Durrah moved to adopt the Resolution to Count Absentee Ballots at 2 p.m. on Election Day; Member Loughridge seconded; **Motion carried unanimously.**

**Approval of Absentee Ballot Pre-Processing Procedures**

Mr. Tsujii put before the Board the Absentee Ballot Pre-Processing Procedures for consideration and approval. Member Loughridge moved to approve the Absentee Ballot pre-processing procedures as presented; Secretary Durrah seconded; **Motion carried unanimously.**

**Approval of Ballot Re-making Procedures**

Director Tsujii put before the Board the Ballot Re-making Procedures for consideration and approval. Secretary Durrah moved to approve the ballot re-making procedures; Member Loughridge seconded; **Motion carried unanimously.**

**Approval of Electioneering and Curbside Voting Plan at the Forsyth County Government Center**

Mr. Tsujii put before the Board the Electioneering and Curbside Voting Plan at the Forsyth County Government Center for review, consideration, and approval. Director Tsujii provided insight into the need to modify the current electioneering and curbside voting plan from the first floor of the parking deck adjacent to the Government Center building to the back of the building and effectively handle the volume of curbside voters for this election. Member Jordan moved to approve the Electioneering and Curbside Voting Plan at the Forsyth County Government Center; Member Loughridge seconded; **Motion carried unanimously.**

**Consideration of Hanes-Lowrance as a Polling Place for Precinct 302 for November 3, 2020, General Election**

Deputy Director Bobadilla presented to the Board Hanes-Lowrance as a possible polling place location for precinct 302. The Deputy Director shared that Superintendent Dr. Angela P. Hairston contacted the Board of Elections and made the building available for the upcoming General Election. Director Tsujii noted that Superintendent Dr. Hairston would address the needs to use the space by providing two overnight security personal to ensure the security of the voting equipment and voting enclosure the night before Election Day, operational heating and air system and, working water and plumbing for the use of bathrooms. Deputy Director Bobadilla addressed air and water quality concerns based on a conversation with Mr. Brent Teague and provided the Board with reports from 2015. Deputy Director Bobadilla stated that the space that was being offered allowed for adequate parking, ADA accessibility and, social distancing. Member Jourdan moved to approve the use of Hanes Lowrance as a polling place for Precinct 302 for November 3, 2020, General Election; Secretary Durrah seconded; **Motion carried unanimously.**

**Approval of Meeting Minutes**

Member Loughridge moved to approve the meeting minutes as submitted; Member Jourdan seconded; **Motion carried unanimously.**

**Other Business**

Director Tsujii recognized Training Specialist Danielle Malone for her work with the Wake Forest Athletics Department voter registration drive. Ms. Malone thanked her volunteers for a successful endeavor. Director Tsujii shared with the Board that the marquee at LJVM Coliseum might be available for advertising of election information.

Director Tsujii provided detailed information about absentee by mail voting while answering questions presented by the Board Chair. The Director explained that new absentee ballots will have the capability of being tracked. The Director strongly encouraged the public to turn in their absentee ballots as soon as possible in person during Early Voting, at our office or by mail. He mentioned that at early voting sites, there will be signage directing voters where to go to turn in their absentee ballots and that absentee ballots cannot be returned curbside. Director Tsujii provided clarification on the return of absentee ballots by highlighting that those turning in Absentee Ballots must be the voter, near relative or legal guardian.

**Closed Session**

Director Tsujii request the Board to go into closed session citing G.S. 143-318(a)(6) to consider the qualifications, competence, performance, or condition of appointment of a public officer or employee or prospective public officer or employee. Secretary Durrah moved to go into closed session and immediately adjourn after the closed session; Member Loughridge seconded; **Motion carried unanimously**. Board entered closed session at 6:46 pm.

**Adjournment**

Meeting adjourned at 7:53 p.m. following closed session.

Approved:

s/ Susan Campbell  
Chair

s/ Robert Durrah  
Secretary

s/ Stuart Russell  
Member

s/ John Loughridge  
Member

s/ Catherine Jourdan  
Member